



COUNTY OF NORTHERN LIGHTS

POLICY

POWERED MOBILE EQUIPMENT

CREATED: 2/9/2025

REVISED:

TOTAL PAGES: 3

PURPOSE

This program is written to be in compliance with company requirements and provide directives to managers, supervisors and employees about their responsibilities in the operations of powered mobile equipment.

SCOPE

This program applies to all employees, temporary employees, and any contractors working for County of Northern Lights. When work is performed on a non-owned or operated site, the operator's program shall take precedence, however, this document covers company employees and contractors and shall be used on owned premises, or when an operator's program doesn't exist or is less stringent.

KEY RESPONSIBILITIES

Safety Officer

- The designated Safety Officer is responsible for developing and maintaining the powered mobile equipment program. These procedures are kept online within the company DATS Online Safety Management System.

Senior Manager

- Responsible for the implementation and maintenance of the program for their site and ensuring all assets are made available for compliance with the plan.

Employees

- All shall be familiar with this program.
- Follow all requirements, report unsafe conditions, and follow all posted requirements.

POWERED MOBILE EQUIPMENT OPERATOR RESPONSIBILITIES

- The equipment operator of mobile equipment shall be directly responsible for the safe operation of that equipment and shall comply with all laws and regulations governing the operation of the equipment.
- The operator of mobile equipment is the only worker permitted to ride the equipment unless the equipment is a worker transportation vehicle.
- The operator of powered mobile equipment must report to management any conditions affecting the safe operation of the equipment, operate the equipment safely, maintain full control of the equipment at all times, use the seat belts and other safety equipment, ensure that passengers use the seat belts and other safety equipment and keep the cab/ floor free of materials, tools, or other objects that could interfere with the operation of the controls or create a tripping or other hazard to the operator or other occupants of the equipment.
- Vehicles are immobilized against accidental movement when left unattended. A vehicle left unattended shall be immobilized and secured against accidental movement.
- Powered mobile equipment is secured against unintentional movement when it is not in use. A person must not leave the controls of powered mobile equipment unattended unless the equipment is secured against unintentional movement by an effective method of immobilizing the equipment. A person must not leave the controls of powered mobile equipment unattended unless a suspended or elevated part of the powered mobile equipment is either landed, secured in a safe position, or both.



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- Under no circumstances will a worker be transported on a vehicle or a unit of powered mobile equipment unless the worker is seated and secured by a seat belt or other restraining device that is designed to prevent the worker from being thrown from the vehicle or equipment while the vehicle or equipment is in motion. This same zero tolerance requirements apply to the fact that no worker is transported on the top of a load that is being moved by a vehicle or a unit of powered mobile equipment.
- Signallers are required when mobile equipment operators do not have a full view of the intended path of travel. Where the operator of a vehicle, mobile equipment, crane, or similar material handling equipment does not have a full view of the intended path of travel of the vehicle, mobile equipment, crane, or similar material handling equipment or its load, the vehicle, mobile equipment, crane, or similar material handling equipment shall only be operated as directed by a signaller who is a competent person and who is stationed in full view of the operator, with a full view of the intended path of travel of the vehicle, mobile equipment, crane, or similar material handling equipment and its load and clear of the intended path of travel of the vehicle, mobile equipment, crane, or similar material handling equipment and its load.
- Under no circumstance will a worker be directed, required, or permitted to work under or remain in the range of a swinging load or part of unit of powered mobile equipment due to the inherent danger.
- A safe limit of approach distance is maintained at all times. Where a vehicle, crane, or similar equipment is operated near a live power line carrying electricity at more than 750 volts, every part of the equipment shall be kept at least the minimum distance from the live power line for the particular voltage.

EQUIPMENT REQUIREMENTS

- Mobile equipment in which the operator cannot directly or by mirror or other effective device see immediately behind the machine must have an automatic audible warning device which activates whenever the equipment controls are positioned to move the equipment in reverse, and if practicable, is audible above the ambient noise level.
- Mobile equipment operators are protected from falling objects by an overhead cab or guard. All self-propelled vehicle shall be equipped with a roof, a protective screen, a cab, or a structure to protect the driver where there is a risk of falling objects or if the driver risks impact with an object being handled.
- Mobile equipment used for lifting or hoisting or similar operations shall have a permanently affixed notation stating the safe working load capacity of the equipment and the notation must be kept legible and clearly visible to the operator.
- The operator's manual for powered mobile equipment must be readily available to a worker who operates the equipment.
- Mobile equipment is equipped with functioning lights where necessary. Mobile equipment shall, when lighting conditions are such that its operation may be hazardous, have head lights and tail lights that provide adequate illumination.
- Seatbelts are required to be used on all powered mobile equipment fitted with rollover protection (ROPS). Management must ensure that powered mobile equipment fitted with ROPS has seat belts for the operator and passengers.
- Adequate and approved fire suppression equipment shall be provided on mobile equipment.
- Materials and equipment being transported shall be loaded and secured in a manner to prevent movement which could create a hazard to workers or another person. This includes keeping the cab, floor, and deck of mobile equipment free of material, tools or other objects which could create a tripping hazard interfere with the operation of controls or are a hazard to the operator or other occupants in the event of an incident.



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PRE-USE AND REGULAR INSPECTIONS, MAINTENANCE AND REPAIR OF POWERED MOBILE EQUIPMENT

- The company must ensure that powered mobile equipment is inspected by a competent worker for defects and conditions that are hazardous or may create a hazard. An inspection must be made in accordance with the manufacturer's specifications. If an inspection indicates that powered mobile equipment is hazardous or potentially hazardous, management must ensure that the health and safety of a worker who may be exposed to the hazard is protected immediately the powered mobile equipment is not operated until the defect is repaired or the condition is corrected, and the defect is repaired or the unsafe condition corrected as soon as reasonably practicable.
- When a worker is required to work beneath elevated parts of mobile equipment including trucks, the elevated parts shall be securely blocked.
- The company performs pre-use inspections of powered mobile equipment. Before operating powered mobile equipment the operator must complete a visual inspection of the equipment and the surrounding area to ensure that the powered mobile equipment is in safe operating condition and that no worker including the operator is endangered when the equipment is started up.
- Servicing, maintenance and repair of mobile equipment shall be done when the equipment is not in operation, except that equipment in operation may be serviced if the continued operation is essential to the process and a safe means is provided.
- No person shall fill the fuel tanks of mobile equipment with gasoline or vaporizing liquids while the engine is running or while a person is smoking in or about the equipment or while there is a known source of ignition in the immediate vicinity.
- Exposed moving parts on mobile equipment which are a hazard to the operator or to other workers must be guarded according to a standard acceptable to local provincial or territorial or federal regulations and if a part must be exposed for proper function it must be guarded as much as is practicable consistent with the intended function of the component.
- A written record of the inspections, repairs, and maintenance carried out on the powered mobile equipment is kept at the workplace and made readily available to the operator of the equipment. As soon as is reasonably practicable the defect must be repaired or the unsafe condition is corrected.

TRAINING

Powered mobile equipment operators are provided training. A worker must not operate powered mobile equipment unless the worker is trained to safely operate the equipment, has demonstrated competency in operating the equipment to a competent worker designated by management, is familiar with the equipment's operating instructions, and is authorized to operate the equipment.

Training shall be documented and maintained in the worker's files

COMMUNICATION

As per the company Safety Management System Manual, and corporate communication policy, all applicable policies and procedures are reviewed with all new employees prior to engaging in any work activities (during orientation) and annually every twelve months thereafter with existing and/or returning employees refresher.



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Chief Elected Official


Chief Administrative Officer